



AMR Interior Design is an award-winning interior design firm with expertise in remodeling executive homes and businesses for successful professionals in Edmonton and surrounding areas. Rooted in modernism, our signature design focuses on effortless luxury with layers of texture and finishes on a neutral foundation. We are knowledgeable about, and involved in, every aspect of remodeling: from plans to material selections to working with contractors and overseeing the implementation of the design, furnishings, and finishing touches. Our attention to detail and outstanding customer service through a systematic design process is what our firm was built on.

The Role: **Drafting Technician/Project Lead**

You would be responsible for completing accurate complete working drawings for residential renovations and additions in a timely manner that can be constructed with ease. The Drafter is also responsible for providing insight to fellow employees, trades, and clients about building code requirements and our Company's building standards, to ensure everyone knows what is required and expected throughout the construction and or renovation. This position will also be taking on some project management duties such as coordinating trade installations as well as attending site meetings and managing our warehouse and deliveries.

Responsibilities and Duties

- Assist in the development of renovation design projects.
- Analyze building codes, site requirements and other technical documents and reports.
- Prepare sketches, CAD drawings and outline specifications. This includes on site measure, as-builts, floorplans, exterior elevations and sections, millwork details etc, and creating building permit ready packages for renovations, additions and infills.
- Prepare presentation 3D renderings with Sketchup
- Coordinate with the AMR Design Team, clients and contractors throughout the project.
- Perform periodic site visits and reporting as required.
- Facilitate design process and coordinate design with other in-house design disciplines.
- Office duties to assist with daily company operations

Experience:

- AutoCAD: 3 years (Required), Sketchup
- Residential Construction: 3 years
- Renovation Drafting, Taking Site Measurements and Producing As-Built Drawings Experience (Required)
- Knowledge of building technology and local codes.
- Able to effectively communicate both verbally and in writing.
- Strong problem identification and problem resolution skills
- Excellent time management and project management skills.
- Ability to work independently within an integrated, team environment.
- Managing warehouse
- Site meetings with lead designer or trades as required
- Coordinating installations
- Working with contractor



Job Type:

Part - Full time

Transportation/Travel Information:

Valid driver's license, own vehicle, willing to drive within city limits and surrounding areas, Travel expenses paid by employer, parking paid by employer.

Work Conditions and Physical Capabilities:

Fast-paced environment, work under pressure, tight deadlines, attention to detail, combination of sitting, standing, walking.

Option to work from home available.

AMR Design is proud to provide this great career opportunity in an engaged environment with continuous learning and growth opportunities. AMR Design is a team culture that is all about respect of our team and clients and integrity in all aspects, which is evidenced by the longevity of our relationship with our contractors and trades.

Join a team of enthusiastic, passionate and committed employees, seeking a challenge!

We thank all applicants for their interest. However, only those selected for an interview will be contacted.

Application Process:

Please apply through our website at www.amrdesign.ca/apply/

Include the following attachments when applying:

1. Resume and Cover Letter
2. Completed application form found on www.amrdesign.ca/careers/
3. Full set of recent drawings
4. References